INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, KALYANI

Application for Migration Certificate

1. Full name of the application in block letters
   (According to the Registration Certificate)   _____

2. Date of Birth   _____

3. Registration Number with the year   Registration No. _____ Year _____

4. Date of payment of Migration fee (Original   _____
   Receipt shouldbe enclosed with this form)

5. Course completed or Withdrawn   ---

6. Last Examination Passed or appeared
   at this Institute   Name of Examination   _____
                                Examination held on   _____

7. Reasons for Migration (not mandatory)   _____

8. Contact Information (e-mail and mobile number)   ---

Date: ……………………   ……………………………………………………………
                                                        (Signature of the applicant in full)

   Migration fee deposited of Rs. ……………………..…./- at the Bank name _____

1. **The fee for the issue of aMigration Certificate is Rs. 250/-only which should be deposited through SBI online portal. Migration Certificate will be issued within 3 to 7 working days from the date of payment of the fee.**

2. **Migration Certificate is not issued in favour of a student whose name has not been registered under this Institute.**

3. <u>**Migration Certificate is not issued in favour of a student who has appeared at any examination under this Institute but the result of the same has not been published in such a case Migration Certificate will be issued only after the results have been published.**</u>

4. ***Documents to be produced at the time of verification :-***
   (a) Passed Certificate/Marksheet (Xerox copy) of the examination of this Institute in which the candidate appeared last.
   (b) Registration Certificate (in original) of this Institute.
   (c) Bank Challan (Migration Fees deposited)

5. **Migration certificate is to be collected in person.**

(For Office use only)

Migration Certificate issued on   …………………………………………
                                                        Signature of the official