


F.No.58-1/2014-TS.I
Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section - I

Shastri Bhawan, New Delhi
Dated 10th May, 2016

Subject: Minutes of the 4th meeting of the Governing Body of the Society of IIIT-PPP, Kalyani, West Bengal.

The Minutes of the 4th meeting of the Governing Body of the Society of IIIT-PPP, Kalyani, West Bengal held under the Chairmanship of Secretary (HE) on 19th April, 2016 at Shastri Bhawan, New Delhi is forwarded herewith for information and necessary action.

Encl. as above.


(Praveer Saxena)

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1. Shri Talleen Kumar, Principal Secretary to the Govt. of West Bengal, Deptt. Of IT & Electronics, Kolkata-700016. Email: secit@wb.gov.in, secci@wb.gov.in
2. Prof. (Dr.) Ajoy Kumar Ray, Director, Indian Institute of Engineering Science & Technology, Shibpur, West Bengal Email: director@iiests.ac.in, ajoy_ray2004@yahoo.com
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4. Shri. Kaushik Halder, Commissioner, Department of IT&E, Govt. of West Bengal, and, Managing Director, WEBEL, Kolkata, Email: kaushikhalder@webel-india.com
5. Shri. S. N. Singh, General Manager (CSR/HRD), Coal India Limited E-mail: gmhrd@coalindia.in, gmscr@coalindia.in
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7. Shri Upender Jit Singh, Managing Director, WBEIDC Ltd., Kolkata Email: upender.singh@webel-india.com
8. Shri Debashish Bandopadhyay, Joint Secretary, Department of IT&E, Govt. of WB, Kolkata-700016, E-mail: jsdb@wb.gov.in
9. Shri Alok Chakrabarti, Senior Advisor, Rolta Group.
10. Dr. Kaoushik K Mukherjee, Interim Registrar, IIIT-Kalyani, E-mail: registrar.iiitk@gmail.com

Copy to :

1. Sr. PPS to Secretary (HE)
2. PPS to Joint Secretary (ICC & IIITs)
3. PPS to JS & FA, MHRD
4. PPS to Director (IITs & IIITs)

AD(Amin)
File: Carefully
4m. GB
Meeting.
12.5.16

Minutes of the 4th Meeting of the Governing Body of the Society of Indian Institute of Information Technology, Kalyani, West Bengal held on 19th April, 2016 under the Chairmanship of Shri Vinay Sheel Oberoi, Secretary, Department of Higher Education, MHRD, Government of India at Shastri Bhavan, New Delhi.

The following were present :

1. **Shri Vinay Sheel Oberoi** : Chairman
Secretary (H.E.)
Government of India
Ministry of HRD, New Delhi.
2. **Smt. Darshana M Dabral**
Joint Secretary & FA
Govt. of India
Ministry of HRD, New Delhi.
3. **Prof. Ajoy Kumar Ray**
Mentor Director, IIIT, Kalyani &
Director, IEST, Shibpur, WB
4. **Smt. Tripti Gurha**
Director (IITs/IIITs/TE)
MHRD, Govt. of India
5. **Shri Kaushik Halder**
Commissioner IT & E
Government of West Bengal
Dept. IT&E, W.B. & Managing Director, WEBEL
6. **Shri Debashis Bandyopadhyay**
Joint Secretary, Dept. of IT&E
Government of West Bengal.
7. **Shri Alope Chakrabarti**
Senior Advisor, Rolta Group
8. **Shri Praveer Saxena**
Under Secretary
MHRD, Govt. of India
9. **Dr. Kaoushik K Mukherjee**
Registrar, IIIT Kalyani, W.B.

The Chairman welcomed all members of the Governing Body and called the meeting to order.

ITEM NO. 1: CONFIRMATION OF THE MINUTES OF THE 3RD MEETING OF GOVERNING BODY HELD ON 3RD SEPTEMBER, 2015

The minutes of the 3rd meeting of the Governing Body held on 3rd September, 2015 as circulated by MHRD vide letter No. 58-1/2014-TS.I dated 29th September, 2015 were confirmed.

ITEM NO. 2: ACTION TAKEN REPORT ON THE MINUTES OF 3RD MEETING OF THE GOVERNING BODY OF THE SOCIETY OF IIIT, KALYANI.

An item-wise Action Taken Report on the Minutes of the 3rd meeting of the Governing Body (GB) held on 3rd September, 2015 is submitted as under :

1. **Item No. 3 :** To consider the Zoning Master Plan and area calculations for the first Phase of construction of the new campus of IIIT, Kalyani for approval.

Resolution adopted :

"The Master Plan and Building Plan was presented before the Governing Body considered the Zoning Master Plan and Drawings by the representatives of CPWD for construction of the new campus of IIIT, Kalyani in the built-up area of 4,83,320 sq.ft. It was proposed that the first phase of construction would be in an area of 3,63,596 sq. ft. It was suggested that special care be taken while considering the construction of Dining Hall for the students. Ratio of the toilets in the hostel may be increased by 20%. Considering the high humidity prevailing in the area quality specification of the windows be accordingly selected. IIIT Kalyani would review the plan submitted by CPWD in the light of observations of Secretary, MHRD and CPWD may recast the plan and estimate. The revised plan may be submitted before the Governing Body in the next meeting."

Action taken :

The CPWD was requested for a revised estimate. But entire planning had to be reconsidered as the cost of construction even for the first phase as projected by CPWD was much above the initial outlay of 128 crores. As such it was felt that alternative offers from other Public Sector Undertakings like NBCC, HSCL, Bridge & Roof etc. may be obtained. The said organisations were asked to give a presentation before the State Steering Committee and a comparative statement was placed before the Finance Monitoring Committee on 10.12.2015. The comments of Integrated Finance Division (IFD) of MHRD on the proposed change of Project Implementation Agency was as follows :

"Agenda item No. 1 : Change of Project Implementation agency.

It is necessary to follow GoI/CVC guidelines with regard to award of work on nomination basis. The Institute has stated that as per provision of the G.O. No. 5400 of the Finance Deptt. of Government of West Bengal, work can be directly awarded to HSCL. The details of the above G.O. are not available in the proposal. Moreover, it is expected

that the institute follow Gol guidelines as 50% of the cost of the infrastructure is met by the Government of India. Therefore, we may not be in a position to support this proposal."

As such it was felt that the entire matter be brought under the ambit of Building Committee and then Building Committee resolved that open advertisement being made while appointing Project Implementation/Monitoring Agency. The said recommendation is being taken up against Item No. 3 of the 4th meeting.

2. **Item No. 4 : To consider and approve the list of experts for selection of faculties as per decision of the of the Governing Body of IIIT, Kalyani Society.**

Resolution adopted :

"The Governing Body approved the adoption of the list of experts of IIT, Kharagpur for selection of faculty at IIIT, Kalyani."

Action taken :

IIIT Kalyani had obtained the list of experts from IIT Kharagpur and selection to the posts of Assistant Professors in Computer Science & Engineering/Information Technology, Mathematics and Physics have already been done. **(Annexure-I).**

ITEM NO. 3: TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEE(S) TOWARDS SELECTION OF ASSISTANT PROFESSORS IN COMPUTER SCIENCE & ENGINEERING/ INFORMATION TECHNOLOGY, MATHEMATICS AND PHYSICS

The sealed envelopes of carrying the recommendations of the respective selection committees held on 17.03.16, 28.03.16 and 30.03.16 were placed before the Governing Body by the Mentor Director. The envelopes were opened before the Governing Body for perusal of members. The recommendations of the Selection Committees subject-wise, are as under :-

- (i) Assistant Professor in Computer Science & Engineering/Information Technology **(Annexure-II) :**

1. Imon Mukherjee
2. Hafizul Islam S.K.
3. Sandip Karmakar
4. Soumyadev Maiti
5. Indrajit Pan

- (ii) Assistant Professor in Mathematics **(Annexure-III) :**

1. Debdar Ghosh
2. Bankim Chandra Mandal
3. Indrani Karar

(iii) Assistant Professor in Physics (Annexure-IV) :

1. Dr. Una Das
2. Dr. Partha Pratim Kundu
3. Dr. Indranil Sarkar
4. Dr. Madhusree Kole
5. Dr. Prasad Basu

It was resolved that synopsis of the bio-data of all the shortlisted candidates, copies of recommendations of the respective selection committees and lists of experts as have obtained from IIT Kharagpur may be submitted to the concerned Section of MHRD separately so that the recommendations can be approved at an early date.

The Governing Body advised the Mentor Director to provide the distribution of total faculty taken so far including visiting, subject wise.

ITEM NO. 4: TO CONSIDER AND APPROVE THE RECOMMENDATIONS OF THE BUILDING COMMITTEE WHILE APPROVING THE DRAFT "REQUEST FOR PROPOSAL (RFP)" TOWARDS APPOINTING PMC FOR CONSTRUCTION OF THE NEW CAMPUS OF IIIT KALYANI.

The Governing Body while having a detailed discussion on the item also considered the relevant portion of the action taken report (Item no.2 of the agenda read with Item no. 3 therein) and it was resolved that the construction work for the new campus of IIIT Kalyani be handed over to CPWD. By handing over the construction work to CPWD, the requirement of appointment of PMC can be dispensed with.

The Governing Body further resolved that in case the cost estimates prepared by CPWD exceeds the sanctioned cost of Rs.128 crore, the enhancement would be met out by the State Govt. and/or industry partners. The liability of Govt. of India would be limited to 50% of the approved capital cost of Rs.128 crore, in regard to capital expenditure of the project. The State Government representative agreed to the proposal that the expenditure requirement for the first 5 years would be monitored and thereafter a decision would be taken as to how the State Government would like to meet the enhanced requirement.

ITEM NO. 5: TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS OF 2014-15 AND BUDGET FOR THE FINANCIAL YEAR 2016-17 DULY RECOMMENDED BY THE FINANCE MONITORING COMMITTEE IN ITS MEETING HELD ON 10TH DECEMBER, 2015.

Since the hard copies of the relevant agenda papers could not reach the members on time due to postal delay, the Governing Body opined that copies of Annual Accounts (2014-15) and Budget (2016-17)

be circulated for consideration and approval, by circulation. The Registrar would coordinate with the members of the Governing Body for obtaining approval of Annual Accounts and Budget proposals. The highlights of Annual Accounts 2014-15 is as under :

Receipts

- **Contribution of MHRD (Part of MOU)**
 - Recurring – Rs.0.50 Crore
 - Capital Contribution – Rs.1.50 Crore
- **Contribution of State Government (GoWB)**
 - Corpus Fund – Rs.1.00 Crore
 - State Contribution (Part of MOU) – NIL
- **Contribution of Industry Participant**
 - Rolta Foundation – Rs.3.20 Crore (Bank credit during 15-16)
- **Own Generation**
 - Academic Receipts – Rs.0.35 Crore
 - Interest Accrual – Rs.0.01 Crore

Expenditures

Component of Expenditure	Amount (Rs. in Lakh)	Percentage of Expenditure
Staff Payments & Benefits	26.63	52.15%
Administrative & General Expenses	14.68	28.75%
Transportation Expenses	2.05	4.01%
Other Miscellaneous Operating Expense	0.47	0.92%
Capital Expenditure	7.23	14.16%
Total Expenditure	51.06	100%
Capital Commitments (Contract executed though delivery will occur in 15-16)	21.26	-

Investment

- Term Deposit with State Bank of India (Invested through obtaining card rate) – Rs.90.80 Lakh

Creation of Asset

- Computer & Computer peripherals – Rs.4.72 Lakh
- Furniture – Rs.0.71 Lakh
- Development of Website – Rs.1.80 Lakh

Unaudited expenditure of 2015-16

- Institutional Assets Procured – Rs.75.65 Lakh
- Recurring Expenditure – Rs.114.74 Lakh

Investment

Term Deposit with State Bank of India (Invested through obtaining card rate) – Rs.13.91 Crore

ITEM NO. 6: ANY OTHER MATTER WITH KIND PERMISSION OF THE CHAIR.

The Mentor Director raised the issue of space problem and also the need for more faculty and non-faculty positions in IIIT Kalyani. The following points were noted and the Governing Body approved appropriate action as noted below :

- a.) The Governing Body noted that as per information provided during the meeting by the Commissioner (IT), Govt. of West Bengal and MD, WEBEL, the Dept. of IT & E, Govt. of West Bengal would hand over the IT Park Building to IIIT Kalyani during August 2016 against applicable terms and conditions. Since introduction of new Branch of Electronics and Communication Engineering will require setting up of large number of laboratories, it was resolved that in the coming session (2016-2017), courses in Computer Science/Information Technology may be continued. After the handover of IT Park, a decision would be taken on introduction of new stream of courses.
- b.) The Governing Body noted that need of additional faculty positions in IIIT Kalyani and also noted that two posts of Associate Professors could not be filled up for lack of suitable applications. It was resolved that another five positions of Assistant Professors be given to IIIT Kalyani thus enabling the institution to fill up seven teaching positions in due course of time.
- c.) The Governing Body advised the Mentor Director to have enhanced communication and engagement with the students to sort out their issues and the website of the Institute should be made fully functional at the earliest.
- d.) The Governing Body advised that the process of selection of administrative posts may be expedited and if required permission from Chief Election Office of the District/State may be taken, in view of ongoing assembly election in West Bengal. Further, a corrigendum to the advertisement of the post of Registrar may be issued after approval of Mentor Director.

The meeting ended with thanks to the Chair.



Annexure I

भारतीय प्रौद्योगिकी संस्थान
खड़गपुर : 721 302, भारत
Indian Institute of Technology
Kharagpur - 721 302, India

प्रदीप पाइन, कुलसचिव
Pradip Pyne, Registrar

No. IIT/KGP/RGR/R-1/2016/34

Date: 16.02.2016

To:
Prof. Ajoy Kr. Ray
Director IEST Shibpur &
Mentor Director, IIIT Kalyani
Botanic Garden, Shibpur,
Howrah,
West Bengal - 711 103

Dear Prof. Ray:

Sub: List of Subject Experts

Kindly refer to your letter No. IIITK/D5/2016/235 dated January 15, 2016 and subsequent telephonic conversation the undersigned had with you on 16th instant. As desired I am forwarding herewith list of subject experts approved by the Board of Governors, IIT Kharagpur in respect of the following Department (s) / School:

1. Department of Physics
2. Department of Mathematics
3. Department of Computer Science & Engineering
4. School of Information Technology

Please note that IIT Kharagpur obtained necessary concurrence /consent from the respective experts before including their name in the list of subject experts. I would request you to kindly arrange to obtain necessary consent from the respective experts before including their name in the list of subject experts of IIIT Kalyani.

I shall be grateful if you would kindly acknowledge receipt of this letter and the enclosures.

With best regards,

Encl: As stated.

Yours sincerely,

(Pradip Pyne)

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